



Pima Natural Resource Conservation District
Pima Center for Conservation Education, Inc.
3241 N. Romero Road
Tucson, AZ 85705



Final Minutes of the Board of Supervisors of the Pima Natural Resources Conservation District (PNRCD)

Meeting Date: September 3, 2020 Meeting Location: public teleconference
Time the meeting was called to order: 1:16 pm

Attendees:

Supervisors-Clerk: Jim Chilton (Chair), Cindy Coping, Jonathan DuHamel, Patricia King (Treasurer), Andrew McGibbon, and Chris Postel (Clerk).
Others: Josh Grace (AZ State Land Department), Alisha Phipps (NRCS) and Robert Schmalzel (Biologist).

Review/Approve June 9, July 6 & July 14 Final Minutes (See attached minutes): Supervisor DuHamel moved to accept the submitted minutes: June 9, July 6, and July 14. Supervisor King seconded. The motion carried 5-0.

Review/Approve Invoices (Supervisors & Clerk – See Attached Invoices):

- Supervisor Coping submitted an invoice for one year subscriptions for firewall, backups, & spam blocker services. Supervisor King moved to accept the \$157.21 invoice. Supervisor DuHamel seconded. The motion carried 5-0.
- The Clerk submitted an invoice for July-August labor & printer-toner. Supervisor DuHamel moved to accept the \$739.07 invoice. Supervisor Coping seconded. The motion carried 5-0.

Agency Updates:

- NRCS (Alisha Phipps, Acting District Conservationist): Alisha is now the acting District Conservationist. Emilio Carrillo is focused on the Bighorn fire activities. Funding is finished for the year. Three EQIP applications were approved and none of the CSP applications were approved. On August 11, the final MOA template was sent; so, contact Rebecca de la Torre regarding questions. A teleconference call is scheduled on September 9 at 9 am. The final signed MOA is due December 31, 2020
- ASLD (Josh Grace): He and Cody Hatfield are working to get caught up. The focus is working with NRCS on next year's planning.

NRCS MOA Update: Per Supervisor Chilton, he has reviewed the MOA and the NRCDs are required to do lots of things in the MOA. He will participate in the September 9 teleconference call. The Clerk will resend Keisha Tatum's MOA email.

Review-Approve PNRCD's US Fish and Wildlife Service Habitat Comments: Per Supervisor Coping, she re-sent the updated comments before the meeting. Per Bob Schmalzel, he reviewed the comments and they look very complete. Both Supervisor Chilton and King thanked Supervisor Coping for all of her work on the comments. Supervisor DuHamel moved to accept the comments as written. Supervisor King seconded. The motion carried 5-0.

Resolutions: Per Supervisor Coping, the AACD board meeting is coming up and the PNRCD can submit their 2020 Resolutions to the board. Key resolutions in the past year are WOTUS and Border Wall. The Clerk will email a list with the attached resolutions to the board.

Call to the Public: None

Supervisor & Clerk Reports:

- Supervisor Coping: Supervisor McGibbon needs to go to the Hughes FCU to sign the paperwork. Supervisor Coping has given contact information for the Pima County Flood Control person to the cooperator and NRCS. The NRCS will not approve the stock tank under discussion for ESS-13 because a water source--a well-- is already in place there. The stock tank is on State Land. Josh Grace stated that dirt cannot legally be removed from stock tanks on State Lands and used for road repairs on non-State lands. The cooperator is working directly with the contact person from Pima County flood control to identify other stock tanks that might be cleaned. The project can be mutually beneficial to the cooperators and the Pima County Flood Control Department and is therefore worth the Pima NRCD's effort.
- Supervisor Chilton: He needs to see an accounting paper statement. Per the Clerk, the last statement was the July ASLD accounting report (2019-2020 fiscal year). A newsletter needs to be published. Supervisor Coping needs to be compensated for her work on the Habitat Comments, supported by Supervisor King. Supervisor Coping needs to submit an invoice.
- Clerk:
 - The current State account balance is \$11,740 and the PCCE account balance is \$18,426.90. A deposit was received in August for \$3,245 (state) and \$800.04 (PCCE). A check was received from Wells Fargo in August and deposited. The Fidelity account balance is \$74,793.85. In November, ASLD will deposit \$9,735 for the rest of the year. He attended a ASLD August 21 teleconference on the new accounting worksheet and this worksheet will be used for reporting going forward.
 - Newsletter: A newsletter would have the following articles
 - Jim Chilton: District Update
 - Cindy Coping: Stock tank update
 - Clerk: ESS-13 Overview, Cooperator Questionnaire.
- Supervisor DuHamel: His wife just published a book, "Broken", by Loni Lee

Meeting adjourned at 2:06 pm. Supervisor DuHamel moved to adjourn the meeting. Supervisor King seconded. Motion carried 5-0.

Next Meeting Date: November 10 at 1:15 pm

Final Minutes: Submitted by Chris Postel, Pima NRCD Clerk on November 10, 2020

Signed Jim Chilton 11-10-2020
Jim Chilton, Chair, Pima NRCD/PCCE Date